

5 May 2004

Dear Councillor

**DECRIMINALISATION OF PARKING ENFORCEMENT TASK GROUP**

A meeting of the Decriminalisation of Parking Enforcement Task Group will be held in the Civic Suite Meeting Room at the Council Offices, London Road, Saffron Walden on Wednesday 12 May 2004 at 4.00 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**A G E N D A  
PART I**

- 1 Apologies for absence and declarations of interest.
  - 2 Notes of the meeting held on 26 November 2003 (attached).
  - 3 Business arising.
  - 4 Update on Programme of Works.
  - 5 Recommendation to by-pass Tendering Processes – Chipside Report.
  - 6 National Adjudication Parking Service – Nomination of Political Representatives.
  - 7 Brief Report on Work undertaken into introducing new Parking Barriers.
  - 8 Overview of Draft District Parking Strategy.
  - 9 Date of Next Meeting (if required).
  - 10 Any other items which the Chairman considers to be urgent.
- To:- Councillors J F Cheetham, **M A Hibbs**, R M Lemon, G Sell and A M Wattebot.  
(subject to any changes made at Annual Council)

Also to:- B D Perkins, S McLagan, M T Purkiss and A Stewart